

**WALLY BYAM CARAVAN CLUB INTERNATIONAL
INTERNATIONAL RALLY COMMITTEE JOB DESCRIPTION**

COMMITTEE NAME:	Parade	COMMITTEE #:	245
RESPONSIBLE TO:	1st Vice President	AREA:	II
EFFECTIVE DATE:	October 2018		

RESPONSIBILITY:

Coordinate all aspects of the rally Parade. Entrants will be advised of the rules outlined below and the method of making awards. Headquarters will mail out the contest entry forms to the Unit Presidents.

COORDINATE WITH:

Awards, Rally Manager, Tables & Chairs, Audio-Visual Main Stage, Sign Shop and Master of Ceremonies

SPACE ARRANGEMENT:

Need table at Check In for promoting and signing up participants for the Parade.

EQUIPMENT NEEDED:

SUPPLIES NEEDED:

Miscellaneous office supplies. See Property Logistics for stored items.

AWARDS ISSUED:

One **Best of Show** award – for the best overall entry: Purple Streamer

Two first place awards (Blue Streamers)

1 – Float

2 – Walking

Two second place awards (Red Streamers)

1 – Float

2 – Walking

Two third place awards (Yellow Streamers)

1 – Float

2 – Walking

COMMITTEE REPORTS:

Provide the Rally Committee final report to Copy Center by day before end of rally. Turn in Cargo Inventory Control Report with cargo boxes (if any) to Property Logistics at end of rally.

GENERAL OPERATING PROCEDURES:

1. Submit article for Blue Beret describing Parade theme and how to sign up.
2. Coordinate with Headquarters sending contest entry forms to Unit Presidents.
3. Recruit judges for the parade.
4. Coordinate cue sheets for MC; limited to 100 words. CAUTION: Be sure that last minute changes are transmitted to the MC.
5. Recruit sufficient personnel, well in advance of the rally, to operate this committee in an efficient manner.
6. All useable supplies and equipment must be returned to the Property Logistics by end of rally.
7. The tabulation of Parade winners should be furnished the MC as soon as possible for announcement of winners before the closing ceremony.
8. Check to see that all parade materials are removed from space after parade end.

RALLY PARADE CONTEST

PARADE RULES:

1. Only unit entries will be judged.
2. Entries in the parade will be judged in two categories; FLOAT and WALKING.
3. Entries must be designed, built and financed by the participating units, thus qualifying for a First, Second or third place award, as well as qualifying for the Best of Show Award.
4. Two units may join together as a dual unit entry, either float or walkers.
5. No professional help allowed with **ANY** entry.
6. All floats or material used in entries must be properly disposed of by the unit submitting the entry.
7. No items of any nature may be handed out or thrown to spectators from participants in the parade. This is to eliminate chance of accidents happening.
8. Entries will not be allowed to stop in front of the reviewing stand to perform in order to prevent a backup of entries or large gaps in the Parade. Doing so will result in being disqualified by the judges.
9. No entry may receive more than one award. In the event that an entry qualifies for more than one award, they will receive the highest award.
10. Full size AMERICAN, and CANADIAN flags will not be used in conjunction with nor carried with parade entries. The full-size flags will be used in the Color Guard, which precedes the parade. Only miniature flags may be used.

----- **RALLY PARADE ENTRY** -----

Mail to: **International Parade Chair**

_____ Unit will have an entry in the Rally Parade. The entry detailed description will be submitted 2 days before the parade is scheduled.

Name of Entry: _____

Check one: Float: _____ (A wheeled platform bearing scenery and/or people in a parade.)

OR Walking Unit: _____

Participants: _____

We plan to use the following equipment: _____

Unit President: _____

Unit Parade Chair: _____

RALLY PARADE ENTRY DESCRIPTION

Unit: _____

Parade Chair: _____

Give a detailed description of the parade entry for use by the Parade MC. IT MUST BE LIMITED TO 100 WORDS OR LESS! This will be edited for time available. (Must be turned into the International Parade Chair at the rally site no later than 1:00 P.M. 2 days before the parade.)

Signed: _____