WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC
INTERNATIONAL RALLY COMMITTEE JOB DESCRIPTION

COMMITTEE NAME:	**Hobby Show**	COMMITTEE #:	**330**
RESPONSIBLE TO:	2nd VP	AREA:	III
EFFECTIVE DATE:	September 2019		

RESPONSIBILITY:
Organize and operate the Hobby Show at the International Rally.

COORDINATE WITH:
Rally Manger, Tables and Chairs, Awards, Copy Center, Building Security, Traffic Control, Contest Results, Property Logistics

SPACE ARRANGEMENT:
5550 square feet

EQUIPMENT NEEDED:
70 tables, 120 chairs, and calculators. (This depends on the number of entries signed up)

SUPPLIES NEEDED
Clipboards, sign-up cards, instruction sheets, judges' sheets, pens and pencils
Blue, Red, and Yellow ribbons for contest winners

COMMITTEE REPORTS:
Provide the Rally Committee final report to Copy Center by day before end of rally. Turn in Cargo Inventory Control Report with cargo boxes (if any) to Property Logistics at end of rally.

GENERAL OPERATING PROCEDURES:
1. Recruit committee members to assist with registering entrants in the Hobby Show, setting up and taking down the show, supervising the judging and viewing of the show.
2. Contact the Rally Manager for the date and location of the Hobby Show at the International Rally.
3. Submit an article for the *Blue Beret* describing the Hobby Show. Send this same information to the Rally Manager to be included in the Rally Communiques sent to all registered rally attendees and to be added to the rally website. (See Hobby Show Information below.)
4. Prepare a schedule of committee members to staff a table at Check In to register entrants for the Hobby Show.
5. Recruit judges for the hobby show.
6. Using the registration information, plan the layout and setup for the show.
7. Obtain the award ribbons from the Awards Chair.
8. The Committee Chair will not exhibit at the Hobby Show, except on the basis of "Not for Competition - Display Only".
9. Contact Tables and Chairs at rally to set up for the Hobby Show.
10. Contact Security for assistance in monitoring the Hobby Show space during set up, judging, and viewing.
11. Provide judges with tally sheets for their votes. In order to be a competition for Judging, a category must have at least three (3) separate entries.
12. Award ribbons to winners at the end of judging.
13. Submit a list of winners to the Awards Chair at the end of the rally.
14. Submit an article for the *Blue Beret* on the results of the Hobby show by August 1 for publication in the September issue.
15. Ensure that all entrants are removed from the show space at the end of the show.

HOBBY SHOW INFORMATION

The Hobby Show of the International Rally is an activity which provides much interest for both exhibitors and viewers. The categories, broken down by Entry Group of a category you desire, are listed below. You must indicate which Entry Group of a Category you desire to enter. Please read the "Hobby Show Rules and Regulations" sheet, if you are interested in entering the show, then sign up at the desk at the sign-up table at Check In.

The Categories and Entry Groups are:

1. HANDWORK
    a) Needlepoint
    b) Hand Embroidery
    c) Ribbon Embroidery
    d) Counted cross stitch
    e) Crewel
    f) Swedish Weaving
    g) Other Items
2. KNITTING
    a) Hand knitting
    b) Machine knitting
3. CROCHETING
    a) Large items (table clothes, afghans, bedspreads)
    b) Small items (hats, doilies, clothing)
    c) Tatting

4 QUILTING
    a) Quilts (Hand Quilted)
    b) Quilts (Machine Quilted)
    c) Wall hangings & other quilted items
    d) Quilts top personally pieced, professionally quilted

5. SEWING
    a) Regular Sewing
    b) other items
6. RUGS, MATS, ETC.
    a) Latch hook
    b) Woven
    c) Hooked
    d) Braided
7. MACHINE EMBROIDERY
8. DECORATED CLOTHING
    a) Textile painted
    b) Hand or Ribbon Embroidery
    c) Machine Embroidery
    d) Other Techniques
9. LEATHER WORK
10. MISCELLANEOOUS WORK
11. WOOD PRODUCTS
    a) Woodworking
    b) Woodcarving
    c) Woodturning
    d) Other items

11. JEWELRY
    a) Beadwork
    b) Shells
    c) other items
12. CERAMICS & POTTERY
13. HAND PAINTED ITEMS
    a) Tole painting

   b) Painted China or Glass
   c) Other Items
14. GLASS ITEMS
   a) Leaded glass
   b) Stained glass
   c) Other Items
15. DOLLS & STUFFED ARTICLES
16. BASKETS
17. LAPIDARY
   a) Cutting & Polishing
   b) Setting
18. PLASTIC CANVAS
19. COLLECTIONS (ANY KIND)
20. CARDS

HOBBY SHOW AWARDS
In order to be a competition for Judging, a category must have at least three (3) separate entries. 1st, 2nd, and 3rd place ribbons for each category and category sub-division will be awarded.

HOBBY SHOW RULES AND REGULATIONS

1. Entrant must be a member registered at the Rally.
2. Junior Member Exhibits - members must be under 17 years of age to enter.
3. Entrant may exhibit in as many different categories as they would like to in the Hobby show.
4. Entrant must decide in which group of a category he/she wishes to enter.
5. Entrant must exhibit only his own work or collection.
6. Entries which have won a first award at earlier International Rallies may be entered for competition if at least 50% of the display is new or different.
2. All entrants must register for the Show at the Rally site.
3. Exhibits are limited in size to a table area of not over 2 1/2' x 8' unless special arrangements are made with the Committee.
4. Only those exhibitors enrolled in the categories of the current show will be permitted in the show room during the set-up period. They may have an assistant, if necessary.
5. The exhibitor is solely responsible for the set-up, protection, and safety of the exhibit. It must be removed and the area left clean at the end of the show.
6. The exhibitor's name and membership number must be displayed on the exhibit at all times during the show.
7. Only those awards authorized by the International Rally Committee may be displayed. Awards made by the authorized judges are final.
8. Exhibits must be set up between 8:00 a.m. and 9:00 a.m.
9. Judging will be from 9:00 a.m. to 1:00 p.m. No exhibitors are allowed in the show area during this time.
10. Hobby Show general viewing will be from 1:00 p.m. to 3:00 p.m.

NOTE: Hobby sales will be at the Flea Market.