WALLY BYAM CARAVAN CLUB INTERNATIONAL
INTERNATIONAL RALLY COMMITTEE JOB DESCRIPTION

COMMITTEE NAME: **Sanitation** COMMITTEE #: **425**
RESPONSIBLE TO: 3rd Vice President AREA: 4
EFFECTIVE DATE: February 2019

RESPONSIBILITY:
Coordinate pumping out of holding tanks of Rally Attendees' RVs. Contract a waste pumping company, acquire, and arrange placement of, portable toilet(s) as directed by 3rd Vice President.

COORDINATE WITH:
Rally Manager, Rally Arrival Team, Traffic Control, Property Logistics and other committees as required.

SPACE ARRANGEMENTS:
none

EQUIPMENT NEEDED:
Water coolers

SUPPLIES NEEDED:
Plastic gloves, sewer hoses and fittings

COMMITTEE REPORTS:
Provide the Rally Committee Final Report to Copy Center by day before end of rally. Turn in Cargo Inventory Control Report with cargo boxes (if any) to Property Logistics at end of rally.

GENERAL OPERATING PROCEDURES:

1. Negotiate waste pumping contract.
2. Communicate logistical or contract concerns to 3rd VP
3. Maintain close daily communications with pumping contractor to keep pumping on schedule
4. Implement strategy to assign 4-day interval pump-out days based upon each RV's arrival dates
5. Assign committee volunteers to monitor and assist pumping contractor's crews,
6. Coordinate pumping activities with the above listed committees, and
7. Record number of pump outs to insure an accurate record for payment.